

# **RESOLUTION OF THE BOARD OF DIRECTORS OF LA CAÑADA IRRIGATION DISTRICT ADOPTING A WATER CONSERVATION AND WATER SUPPLY SHORTAGE PROGRAM AND REGULATIONS**

## **Section I: Title.**

This resolution will be known as the La Cañada Irrigation District Water Conservation and Water Supply Shortage Program.

## **Section II: Findings.**

- a. A reliable minimum supply of water is essential to the public health, safety and welfare of the people and economy of the southern California region.
- b. Southern California is a semi-arid region and is largely dependent upon imported water supplies. A growing population, climate change, environmental concerns, and other factors in other parts of the State and western United States, make the region highly susceptible to water supply reliability issues.
- c. Careful water management that includes active water conservation measures not only in times of drought, but at all times, is essential to ensure a reliable minimum supply of water to meet current and future water supply needs.
- d. Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, waste or unreasonable use or unreasonable method of use of water be prevented, and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof.
- e. California Water Code section 375 authorizes water suppliers to adopt and enforce a comprehensive water conservation program to reduce water consumption and conserve supplies.
- f. The adoption and enforcement of a water conservation and supply shortage program is necessary to manage the La Cañada Irrigation District's potable water supply in the short and long-term and to avoid or minimize the effects of drought and shortage within the La Cañada Irrigation District. Such program is essential to ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare.

## **Section III: Purpose and Intent.**

- a. The purpose of this resolution is to establish a water conservation and supply shortage program that will reduce water consumption within the La Cañada Irrigation District through conservation, enable effective water supply planning, assure reasonable and beneficial use of water, prevent waste of water, and maximize the efficient use of water within the La Cañada Irrigation District to avoid and minimize the effect and hardship of water shortage to the greatest extent possible.
- b. This resolution establishes permanent water conservation standards intended to alter behavior related to water use efficiency at all times and further establishes three levels of water supply shortage response actions to be implemented during times of declared water shortage or declared water shortage emergency, with increasing restrictions on water use in response to worsening drought or emergency conditions and decreasing supplies.

## **Section IV: Definitions.**

- a. The following words and phrases whenever used in this resolution have the meaning defined in this section:

1. **“Person”** means any natural person or persons, corporation, public or private entity, governmental agency or institution, including all agencies and departments of the La Cañada Irrigation District, or any other user of water provided by the La Cañada Irrigation District.
2. **“Landscape irrigation system”** means an irrigation system with pipes, hoses, spray heads, or sprinkling devices that are operated by hand or through an automated system.
3. **“Large landscape areas”** means a lawn, landscape, or other vegetated area, or combination thereof, equal to more than one (1) acre of irrigable land.
4. **“Single pass cooling systems”** means equipment where water is circulated only once to cool equipment before being disposed.
5. **“Potable water”** means water that is suitable for drinking.
6. **“Recycled water”** means the reclamation and reuse of non-potable water for beneficial use as defined in Title 22 or the California Code of Regulations.
7. **“Billing unit”** means the unit of water used to apply water rates for purposes of calculating water charges for a person’s water usage and equals 100 cubic feet.

#### **Section V: Application**

- a. The provisions of this resolution apply to any person in the use of any potable water provided by the La Cañada Irrigation District.
- b. The provisions of this resolution do not apply to uses of water necessary to protect public health and safety or for essential government services, such as police, fire and other similar emergency services.
- c. The provisions of this resolution do not apply to the use of water by commercial nurseries and commercial growers to sustain plants, trees, shrubs, crops or other vegetation intended for commercial sale.
- d. This resolution is intended solely to further the conservation of water. It is not intended to implement any provision of federal, State, or local statutes, ordinances, or regulations relating to protection of water quality or control of drainage or runoff. Refer to the local jurisdiction or Regional Water Quality Control Board for information on any storm water ordinances and storm water management plans.

#### **Section VI: Permanent Water Conservation Requirements – Prohibition Against Waste**

The following water conservation requirements are effective at all times and are permanent. Violations of this section will be considered waste and an unreasonable use of water.

- a. **Limits on Watering Hours:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited between the hours of 9:00 a.m. and 5:00 p.m. Pacific Time on any day, except by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

- b. **Limit on Watering Duration:** Watering or irrigating of lawn, landscape or other vegetated area with potable water using landscape irrigation systems or a watering device that is not continuously attended is limited to no more than fifteen (15)<sup>1</sup> minutes watering per day per station. This subsection does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour and weather based controllers or stream rotor sprinklers that meet a 70% efficiency standard.
- c. **No Excessive Water Flow or Runoff:** Watering or irrigation of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or runoff onto an adjoining sidewalk, driveway, street, alley, gutter or ditch is prohibited.
- d. **No Washing Down Hard or Paved Surfaces:** Washing down hard or paved surfaces, including but not limited to sidewalks, walkways, driveways, parking areas, tennis courts, patios or alleys, is prohibited except when necessary to alleviate safety or sanitary hazards, and then only the use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume high-pressure water broom.
- e. **Obligation to Fix Leaks, Breaks or Malfunctions:** Excessive use, loss or escape of water through breaks, leaks or other malfunctions in the water user's plumbing or distribution system for any period of time after such escape of water should have reasonably been discovered and corrected and in no event more than seven (7)<sup>2</sup> days of receiving notice from the La Cañada Irrigation District, is prohibited.
- f. **Re-circulating Water Required for Water Fountains and Decorative Water Features:** Operating a water fountain or other decorative water feature that does not use re-circulated water is prohibited.
- g. **Limits on Washing Vehicles:** Using water to wash or clean a vehicle, including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer, whether motorized or not is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device. This subsection does not apply to any commercial car washing facility.
- h. **Drinking Water Served Upon Request Only:** Eating or drinking establishments, including but not limited to a restaurant, hotel, café, cafeteria, bar, or other public place where food or drinks are sold, served, or offered for sale, are prohibited from providing drinking water to any person unless expressly requested.
- i. **Restaurants Required to Use Water Conserving Dish Wash Spray Valves:** Food preparation establishments, such as restaurants or cafes, are prohibited from using non-water conserving dish wash spray valves.
- j. **No Installation of Single Pass Cooling Systems:** Installation of single pass cooling systems is prohibited.
- k. **No Installation of Non-re-circulating Commercial Car Wash and Laundry Systems:** Installation of non-re-circulating water systems is prohibited in new commercial conveyor car wash and new commercial laundry systems.
- l. **Commercial Car Wash Systems:** Effective on July 1, 2009, all commercial conveyor car wash systems must have installed operational re-circulating water systems, or must have secured a waiver of this requirement from the La Cañada Irrigation District.
- m. **Rainy Days<sup>3</sup>:** No water, sprinkling or irrigating shall take place on or one day after days with measureable local rainfall.
- n. **Reporting Water Waste:** The La Cañada Irrigation District shall maintain a program for residents

to report waste of water throughout the District boundaries. District staff will investigate all reports of water waste.

- o. **Construction Water Restrictions<sup>4</sup>:** Water for construction purposes including, but not limited to de-brushing of vacant land, compaction of fills and pads, trench backfill and other construction uses, shall be used in an efficient manner which will not result in runoff.

## **Section VII: Level 1 Water Supply Shortage**

- a. A Level 1 Water Supply Shortage exists when the La Cañada Irrigation District determines, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage or threatened shortage exists and a consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration by the La Cañada Irrigation District of a Level 1 Water Supply Shortage condition, the La Cañada Irrigation District will implement the mandatory Level 1 conservation measures identified in this section.

- b. **Additional Water Conservation Measures<sup>5</sup>:** In addition to the prohibited uses of water identified in Section VI, the following water conservation requirements apply during a declared Level 1 Water Supply Shortage:

1. **Limits on Watering Days:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to three days per week based on the following schedule:

Odd numbered last digit addresses may water on Tuesdays, Thursdays and Saturdays

Even numbered last digit addresses may water on Wednesdays, Fridays, and Sundays.

Watering is prohibited on Mondays.

During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than two days per week based on the following schedule:

Odd numbered last digit addresses may water on Tuesdays and Saturdays

Even numbered last digit addresses may water on Wednesdays and Sundays

Watering is prohibited on Mondays, Thursdays and Fridays.

This provision does not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour. This provision also does not apply to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

2. **Large Landscape Areas – Rain Sensors:** Large landscaped areas, such as parks, cemeteries, golf courses, school grounds, and playing fields, that use landscape irrigation systems to water or irrigate must use landscape irrigation systems with rain sensors that automatically shut off such systems during periods of rain or irrigation timers which automatically use information such as evapotranspiration sensors to set an efficient water use schedule.
3. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within seventy-two (72) hours of notification by the La Cañada Irrigation District unless other

arrangements are made with the La Cañada Irrigation District.

### **Section VIII: Level 2 Water Supply Shortage**

a. A Level 2 Water Supply Shortage exists when the La Cañada Irrigation District determines, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage or threatened shortage exists and a consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration by the La Cañada Irrigation District of a Level 2 Water Supply Shortage condition, the La Cañada Irrigation District will implement the mandatory Level 2 conservation measures identified in this section.

b. **Additional Conservation Measures:** In addition to the prohibited uses of water identified in Section VI and VII, the following additional water conservation requirements apply during a declared Level 2 Water Supply Shortage:

1. **Watering Days<sup>6</sup>:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to two days per week based on the following schedule:

Odd numbered last digit addresses may water on Tuesdays and Saturdays

Even numbered last digit addresses may water on Wednesdays and Sundays

Watering is prohibited on Mondays, Thursdays and Fridays.

During the months of November through March, watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to no more than one day per week based on the following schedule:

Odd numbered last digit addresses may water on Saturdays

Even numbered last digit addresses may water on Sundays

Watering is prohibited on Monday through Friday.

This provision does not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two (2) gallons of water per hour. This provision also does not apply to watering or irrigating buy the use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

2. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user's plumbing or distribution system must be repaired within forty-eight (48) hours of notification by the La Cañada Irrigation District unless other arrangements are made with the La Cañada Irrigation District.

3. **Limits on Filling Ornamental Lakes or Ponds:** Filling or re-filling ornamental lakes or ponds is prohibited, except to the extend needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the declaration of a supply shortage level under this ordinance.

4. **Limits on Filling Residential Swimming Pools & Spas:** Re-filling of more than one foot and initial filling of residential swimming pools or outdoor spas with potable water is prohibited.

5. **Windy Days<sup>7</sup>:** No watering, sprinkling, or irrigating shall take place in any landscaped or vegetated areas on days when the wind is blowing causing overspray.

## Section IX: Level 3 Water Supply Shortage – Emergency Condition

- a. A level 3 Water Supply Shortage condition is also referred to as an “Emergency” condition. A Level 3 condition exists when the La Cañada Irrigation District declares a water shortage emergency and notifies its residents and businesses that a significant reduction in consumer demand is necessary to maintain sufficient water supplies for public health and safety. Upon declaration of a Level 3 Water Supply Shortage condition, the La Cañada Irrigation District will implement the mandatory Level 3 conservation measures identified in this section.
- b. **Additional Conservation Measures:** In addition to the prohibited uses of water identified in Sections VI, VII, and VIII, the following water conservation requirements apply during a declared Level 3 Water Supply Shortage Emergency:
  1. **No Watering or Irrigating:** Watering or irrigating of lawn, landscape or other vegetated area with potable water is prohibited. This restriction does not apply to the following categories of use:
    - i. Maintenance of vegetation, including trees and shrubs, that are watered using a hand-held bucket or similar container, hand-held hose equipped with a positive self-closing water shut-off nozzle or device;
    - ii. Maintenance of existing landscape necessary for fire protection;
    - iii. Maintenance of existing landscape for soil erosion control;
    - iv. Maintenance of plant materials identified to be rare or essential to the well-being of protected species;
    - v. Maintenance of landscape within active public parks and playing fields, day care centers, golf course greens, and school grounds, provided that such irrigation does not exceed two (2) days per week according to the schedule established in Section VIII (b)(1) and time restrictions in Section VI (a) and (b)(1);
    - vi. Actively irrigated environmental mitigation projects.
  2. **Fire Hydrants<sup>8</sup>:** The use of potable water from fire hydrants shall be limited to firefighting, related activities or other activities immediately necessary to maintain the health, safety, and welfare of the residents of the La Cañada Irrigation District.
  3. **Obligation to Fix Leaks, Breaks or Malfunctions:** All leaks, breaks, or other malfunctions in the water user’s plumbing or distribution system must be repaired within twenty four (24) hours of notification by the La Cañada Irrigation District unless other arrangements are made with the La Cañada Irrigation District.
  4. **No New Potable Water Service<sup>9</sup>:** Upon declaration of a Level 3 Water Supply Shortage Emergency condition, no new potable water service will be provided, no new temporary meters or permanent meters will be provided, and no statements of immediate ability to serve or provide potable water service (such as, will-serve letters, certificates, or letters of availability) will be issued, except under the following circumstances:
    - i. A valid, unexpired building permit has been issued for the project; or
    - ii. The project is necessary to protect the public health, safety, and welfare; or
    - iii. The applicant provides substantial evidence of an enforceable commitment that water demands for the project will be offset prior to the provision of a new water meter(s) to the satisfaction of the La Cañada Irrigation District.

This provision does not preclude the resetting or turn-on of meters to provide continuation of water service or the restoration or service that has been interrupted for a period of one year or less.

5. **Discontinue Service:** The La Cañada Irrigation District, in its sole discretion, may discontinue service to consumers who willfully violate provisions of this section.
6. **No New Annexations<sup>10</sup>:** Upon declaration of a Level 3 Water Supply Shortage Emergency, the La Cañada Irrigation District will suspend consideration of annexations to its service area. This subsection does not apply to boundary corrections and annexations that will not result in any increased use of water.

#### **Section X. Procedures for Determination/Notification of Water Supply Shortage**

- a. **Declaration and Notification of Water Supply Shortage<sup>11</sup>:** The existence of Level 1, Level 2 or Level 3 Water Supply Shortage conditions may be declared by resolution of the La Cañada Irrigation District adopted at a regular or special public meeting held in accordance with State law. The mandatory conservation requirements applicable to Level 1, Level 2 or Level 3 conditions will take effect on the tenth day after the date the shortage level is declared. Within five (5) days following the declaration of the shortage level, the La Cañada Irrigation District must publish a copy of the resolution in a newspaper used for publication of official notices. If the La Cañada Irrigation District activates a water allocation process, it must provide notice of the activation by including it in the regular billing statement or by any other mailing to the address to which the La Cañada Irrigation District customarily mails the billing statement for fees or charges for on-going water service. A water allocation will be effective on the fifth day following the date of mailing or at such later date as specified in the notice.

#### **Section XI. Hardship Waiver<sup>12</sup>**

- a. **Undue and Disproportionate Hardship:** If, due to unique circumstances, a specific requirement of this resolution would result in undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts to water users generally or to similar property or classes of water users, then the person may apply for a waiver to the requirements as provided in this section.
- b. **Written finding:** The waiver may be granted or conditionally granted only upon a written finding of the existence of facts demonstrating an undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts of water users generally or to similar property or classes of water use due to specific and unique circumstances of the user or the user's property.
  1. **Application:** Application for a waiver must be on a form prescribed by the La Cañada Irrigation District and accompanied by a non-refundable processing fee in an amount set by Board resolution.
  2. **Supporting Documentation:** The application must be accompanied by; photographs, maps, drawings, and other information, including a written statement of the applicant.
  3. **Required Findings for Waiver:** An application for a waiver will be denied unless the General Manager finds, based on the information provided in the application, supporting documents, or such additional information as may be requested, and on water use information for the property as shown by the records of the La Cañada Irrigation District of its Agent, all of the following:
    - i. That the waiver does not constitute a grant of special privilege inconsistent with the limitations upon other residents and businesses:
    - ii. That because of special circumstances applicable to the property or its use, the strict application of this resolution would have a disproportionate impact on the property or use that exceeds the impacts to residents and businesses generally;

- iii. That the authorizing of such waiver will not be of substantial detriment to adjacent properties, and will not materially affect the ability of the La Cañada Irrigation District to effectuate the purpose of this resolution and will not be detrimental to the public interest; and
  - iv. That the condition or situation of the subject property or the intended use of the property for which the waiver is sought is not common, recurrent or general in nature.
4. **Approval Authority:** The General Manager must act upon any completed application no later than ten (10) days after submittal and may approve, conditionally approve, or deny the waiver. The applicant requesting the waiver must be promptly notified in writing of any action taken. Unless specified otherwise at the time a waiver is approved, the waiver will apply to the subject property during the period of the mandatory water supply shortage condition. The decision of the General Manager will be final.

## **Section XII. Penalties and Violations<sup>13</sup>**

a. **Penalties:** Penalties for failure to comply with any provision of the resolution are as follows:

1. **First Violation:** The La Cañada Irrigation District will issue a written warning and deliver a copy of this resolution by mail.
2. **Second Violation:** A second violation within the preceding twelve (12) calendar months is punishable by a fine not to exceed one hundred dollars (\$100).
3. **Third Violation:** A third violation within the preceding twelve (12) calendar months is punishable by a fine not to exceed two hundred and fifty dollars (\$250).
4. **Fourth and Subsequent Violations:** A fourth and any subsequent violation is punishable by a fine not to exceed one thousand dollars (\$1000).
  - i. **Water Flow Restrictor:** In addition to any fines, the La Cañada Irrigation District may install a water flow restrictor device of approximately one gallon per minute capacity for services up to one and one-half inch size and comparatively sized restrictors for larger services after written notice of intent to install a flow restrictor for a minimum of forty eight (48) hours.
5. **Discontinuing Service:** In addition to any fines and the installation of a water flow restrictor, the La Cañada Irrigation District may disconnect a customer's water service for willful violations of mandatory restrictions in this resolution.

b. **Cost of Flow Restrictor and Disconnecting Service:** A person or entity that violates this resolution is responsible for payment of the La Cañada Irrigation District's charges for installing and/or removing any flow restricting device and for disconnecting and/or reconnecting service per the La Cañada Irrigation District's schedule of charges then in effect. The charge for installing and/or removing any flow restricting device must be paid to the La Cañada Irrigation District before the device is removed. Nonpayment will be subject to the same remedies as nonpayment of basic water rates.

c. **Separate Offenses:** Each day that a violation of this resolution occurs is a separate offense.

d. **Notice and Hearing:**

1. The La Cañada Irrigation District will issue a Notice of Violation by mail or personal delivery at least ten (10) days before taking enforcement action. Such notice must describe the violation and the date by which corrective action must be taken. A customer may appeal the Notice of Violation by filing a written notice of appeal with the La Cañada Irrigation District no later than the close of business on the day before the



date scheduled for enforcement action. Any Notice of Violation not timely appealed will be final. Upon receipt of a timely appeal, a hearing on the appeal will be scheduled and the La Cañada Irrigation District will mail written notice of the hearing date to the customer at least ten (10) days before the date of the hearing.

2. Pending receipt of a written appeal or pending a hearing pursuant to an appeal, the La Cañada Irrigation District may take appropriate steps to prevent the unauthorized use of water as appropriate to the nature and extent of the violations and the current declared water shortage Level condition.

### **Section XIII. Severability<sup>14</sup>**

If any section, subsection, sentence, clause or phrase in this chapter is for any reason held invalid, the validity of the remainder of the chapter will not be affected. The Board of Directors of La Cañada Irrigation District hereby declares it would have passed this chapter and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact the one or more sections, subsections, sentences, clauses, or phrases or is declared invalid.

- <sup>1</sup> FMWD adopted a ten (10) minute watering limit, CVWD fifteen (15) minute.
- <sup>2</sup> Both CVWD and FMWD adopted a three (3) day, 72 hour limit.
- <sup>3</sup> FMWD mandated no watering on rainy or windy days.
- <sup>4</sup> Both CVWD and FMWD restrict potable water usage from fire hydrants.
- <sup>5</sup> CVWD and FMWD Stage 2 allow odd or even. CVWD and FMWD Stage 3 allow 3 days per week (Tuesday, Thursday, Saturday).
- <sup>6</sup> CVWD and FMWD Stage 4 limits watering to Tuesdays and Saturdays.
- <sup>7</sup> CVWD and FMWD limit in Stage 1.
- <sup>8</sup> CVWD and FMWD limit in Stage 1.
- <sup>9</sup> FMWD limits in Stage 4, no mention by CVWD.
- <sup>10</sup> FMWD limits in Stage 4, no mention by CVWD
- <sup>11</sup> FMWD effective immediately, no mention by CVWD.
- <sup>12</sup> Consistent with CVWD. Not addressed by FMWD.
- <sup>13</sup> Consistent with CVWD except for fine amounts. Not addressed by FMWD.
- <sup>14</sup> Consistent with MWD. Not addressed by CVWD or FMWD.

FMWD included requirements for new plumbing fixtures and for using recycled water when it is available. FMWD also resolved to have public hearings when mandatory measures are imposed.